

## Road Surgeons Pavement Tech Work Supervisor

### Overview of Role:

Pavement Techs are involved in most civil construction projects, typically found on projects such as roads, bridges, footpaths, car parks, bike paths, container yards and airport runways.

Typically pavements we work on are bitumen spray seals, asphalt and concrete.

The work is mainly outdoors and requires physical fitness and due to restricted access to certain pavements, night shifts may be required.

This is a 'hands on' role requiring the ability to motivate and lead by example.

Pavement Tech Work Supervisors are responsible for the daily supervision and co-ordination of various pavement repair and maintenance activities. You are responsible for making sure that the work assigned to the crew is completed safely, on time and in accordance with specifications.

As a Pavement Tech Work Supervisor you will be fully competent in all aspects of Pavement Tech Class 1, 2 & 3 as well as various other higher skill sets.

### Personal Requirements:

To be successful as a Pavement Tech Work Supervisor you must:

- Enjoy practical and manual work
- Enjoy working outdoors
- Be physically fit
- Have good eyesight and coordination skills
- Be safety conscious
- Be alert and observant
- Be self motivated
- Be able to give clear verbal and written instructions
- Be able to communicate effectively at all levels
- Be able to understand and complete all company operational paperwork
- Have good leadership skills
- Be able to analyse and solve problems
- Have good Maths skills to calculate areas and material quantities
- Have an eye for detail

The Typical Range of tasks performed as a Pavement Tech Work Supervisor may include:

- All task preformed by a Pavement Tech Class 1, 2 &3
- Supervision of team and the use of plant and materials
- Providing methodology and technical assistance to team members
- Ascertaining any training requirements
- Conducting Training
- Understanding and Following site inspection report instructions for each job
- Setting work priorities
- Calculating areas and material quantities
- Conducting a site inspection/evaluation for costing a job
- Ordering delivery of materials
- Organising subcontractors or extra labour
- Monitoring safety, quality, OH&S and environmental plans
- Maintaining daily records of site activities & maintenance checks, service records
- Ensuring correct operation and maintenance of vehicles and equipment
- Completing Work Delivery Dockets and having customers sign for works done